

INFORMATION BULLETIN

WORKFORCE INVESTMENT ACT

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Date: May 15, 2001
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TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: AMERICA'S CAREER KIT "TRAIN-THE-TRAINER"

The purpose of this information bulletin is to provide supplemental information pertaining to the America's Career Kit (ACK) "Train-the-Trainer" certification training as stated in WIA Information Bulletin [WIAB00-86](#). During May and June 2001, in conjunction with the U.S. Department of Labor (DOL)/Employment and Training Administration National Office, a series of one and a half-day workshops will be conducted throughout the State. Bob Vidos from Network Consortium will serve as the trainer for the State of California. The training is being provided free of charge through DOL funding from the Minnesota Department of Employment Security.

The intent of the project is to train a minimum of one person per comprehensive One-Stop on the use of the ACK products with One-Stop individual and employer customers. Once certified, the new trainer will be responsible for providing the training to all professional staff within his or her local One-Stop. Upon certifying the One-Stop mandatory and optional partner agency staff, those staff will be required to provide the same training to all appropriate parties within their respective agencies. It should be noted that the training curriculum is modularized to allow ACK training to occur in a nondisruptive manner within the One-Stop setting.

The training package is based on four separate modules, which are listed below:

- America's Job Bank (AJB)
- America's Career Information Network (ACINet)
- America's Learning eXchange (ALX)
- America's Service Locator (ASL)

Training Dates and Locations:

Training seats are extremely limited for these events and will be handled on a "first-come, first-served basis" by the California Workforce Association (CWA). The training will be hands-on in nature and will take place in an Internet connected computer lab. The training will be conducted from:

Day One	9 a.m.-4 p.m. (lunch on their own)
Day Two	9 a.m.-1 p.m. (lunch on their own)

The following dates and locations have been confirmed:

Workshop #1	May 14-15, 2001	18 seats available
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(Two additional seats are available for LA Works staff)

Location: LA Works
5200 Irwindale Avenue
Irwindale, CA 91706

Workshop #2	May 17-18, 2001	18 available seats
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(Two additional seats are reserved for Riverside Community College personnel)

Location: Riverside Community College
Technical Building A, Room 127
4800 Magnolia Avenue
Riverside, CA 92506

Workshop #3	May 21-22, 2001	13 seats available
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(Two additional seats for Sacramento Works Career Center personnel)

Location: Sacramento Works Career Center
6015 Watt Avenue, Suite #4
North Highlands, CA 95660

Workshop #4	May 23-24, 2001	13 seats available
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(Two additional seats are available for Sacramento Works Career Center personnel)

Location: Sacramento Works Career Center
6015 Watt Avenue, Suite #4
North Highlands, CA 95660

Workshop #5	June 21-22, 2001	20 seats available
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(Four additional seats are being held for City College of San Francisco personnel)

Location: City College of San Francisco
Rosenberg Library, Room 414
50 Phelan Avenue
San Francisco, CA 94112

Registration Process:

The CWA is a nonfinancial co-sponsor of the training and in that role will coordinate registration for the workshops. To register for the workshops, please follow the following procedure:

1. The Web site for CWA is www.calworkforce.org
2. Under the title CWA Events, click on "Training Sessions" (left side of screen)
3. Scroll down to CWA Sponsored Sessions
4. Click on the second button titled "America's Career Kit"
5. Scroll down to the end of the document and begin the registration process

If you have any questions regarding program content, you may contact Bob Vidos, Network Consortium, at (703) 359-6200 or by e-mail at Rvidos@network-consortium.org.

/S/ BILL BURKE
Chief